



White House Nursery

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Discipline Procedure (children)

No smacking, shaking, or rough handling of the children.

Time Out

- 1) Remove child from situation.
- 2) Explain why what she/he did was wrong.
- 3) Encourage child to apologise.

Adapt according to age (e.g. babies: say no, explain simply and distract with a toy).

If the situation occurs frequently:

- 1) Try to avoid the situation (e.g. two children constantly arguing/fighting be ready to intervene before a problem occurs or encourage them to do different activities).
- 2) If there is still a problem make notes, and discuss with management.
- 3) Management will work with child's parents if situation continues.