



White House Nursery

**97 West End Road
Ruislip
Middlesex
HA4 6JN**

01895-632681

Email: office@whitehouse-nursery.co.uk

Website: www.whitehouse-nursery.co.uk

Mobile Phone Policy

Mobile phones are not permitted in the nursery.

Any staff member who may need to be contacted during the day should give the landline number.

Any staff member found to have a mobile on their person without prior consent will be reprimanded.

A mobile phone will need to be taken when children leave the premises for safety purposes. This will then be returned to the office upon arrive back to the setting.

Social Networking Sites Policy

Social Networking is a part of everyday life now for most people.

Confidentially is the nursery's main concern.

Therefore whilst working at the White House, staff will not have any of the parents as "friends".

No photos taken during the nursery day or of the children attending the nursery will be placed on a social networking site.

Staff should also not discuss any nursery matter on their social networking page.

Any staff member found to have not followed the above policy will be reprimanded.