



White House Nursery

**97 West End Road
Ruislip
Middlesex
HA4 6JN**

01895-632681

Email: office@whitehouse-nursery.co.uk

Website: www.whitehouse-nursery.co.uk

ADMISSIONS POLICY

WAITING LIST .

- 1) Return of registration form then the child joins the waiting list.
- 2) A record of date due to start and the sessions required is then kept.
If a place does not become available for your child at the time you require, the form will only be kept on our waiting list for six months after your preferred start date unless you contact the nursery.
- 3) Once a place becomes available a deposit is required.
- 4) Siblings receive priority over new families.
- 5) A full-time place gets priority over a part time place.
- 6) Settling in period can be anything from two sessions to two weeks. At each stay the time of visiting increases until a full session is completed, the number of visits required depends on the child and parent. Older children usually need longer to settle.